

COMPENSATION BOARD DOCKET #22/06

December 20, 2021

307-22-06: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFFS/ SUPERINTENDENTS	December 15, 2021 - Officers request to transfer accumulated Vacancy Savings to Temporary/Office Expense categories.		\$0.00	Approved per the Compensation Board's FY22 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
087	307	Henrico County Sheriff	11/23/21	Vacancy Savings	Temporary	\$79,202.75	\$39,601.37
087	307	Henrico County Sheriff	11/23/21	Vacancy Savings	Office Expense	\$0.00	\$39,601.37
121	307	Montgomery County Sheriff	12/3/21	Vacancy Savings	Temporary	\$41,570.85	\$41,500.00
405	307	Albemarle/Charl Regional Jail	11/22/21	Vacancy Savings	Temporary	\$77,193.09	\$77,193.09
450	307	Rappahannock Regional Jail	11/22/21	Vacancy Savings	Temporary	\$216,736.88	\$216,736.88
455	307	Western Tidewater Regional Jail	11/19/21	Vacancy Savings	Office Expense	\$56,037.16	\$56,037.16
460	307	Pamunkey Regional Jail	12/07/21	Vacancy Savings	Temporary	\$39,371.20	\$39,371.20
465	307	Riverside Regional Jail	11/22/21	Vacancy Savings	Office Expense	\$451,175.11	\$451,175.11
475	307	Hampton Roads Regional Jail	11/29/2021	Vacancy Savings	Office Expense	\$714,029.94	\$714,029.94
480	307	New River Regional Jail	12/1/2021	Vacancy Savings	Office Expense	\$235,067.05	\$235,067.05
493	307	Middle River Regional Jail	11/22/2021	Vacancy Savings	Temporary	\$135,590.91	\$82,017.00
493	307	Middle River Regional Jail	11/22/2021	Vacancy Savings	Office Expense	\$0.00	\$53,573.91
496	307	RSW Regional Jail	11/19/2021	Vacancy Savings	Office Expense	\$112,950.91	\$112,950.91
520	307	Bristol City Sheriff	12/16/2021	Vacancy Savings	Temporary	\$66,147.75	\$20,000.00
650	307	Hampton City Sheriff	12/7/2021	Vacancy Savings	Office Expense	\$187,641.61	\$187,641.61
710	307	Norfolk City Sheriff	12/6/2021	Vacancy Savings	Temporary	\$178,522.40	\$178,522.40
770	307	Roanoke City Sheriff	12/7/2021	Vacancy Savings	Temporary	\$221,206.00	\$200,000.00
770	307	Roanoke City Sheriff	12/7/2021	Vacancy Savings	Office Expense	\$0.00	\$21,206.00
Totals						\$2,812,443.61	\$2,766,225.00

307-22-06: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFFS/ SUPERINTENDENTS	December 15, 2021 - Officers request a one-time transfer of Temporary / Office Expense funds to the following categories:	\$0.00	Approved per the Compensation Board's FY22 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
460	307	Pamunkey Regional Jail	12/7/21	Office Expense	Temporary	\$21,050.00	\$20,000.00
730	307	Petersburg City Sheriff	12/8/21	Temporary	Office Expense	\$112,064.00	\$40,000.00
Totals						\$133,114.00	\$60,000.00

772-22-06: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
HENRICO COUNTY	COMMONWEALTH'S ATTORNEY	<p>December 3, 2021 Officer requests in accordance with §15.2-1606 and §15.2-1636.14 to reimburse Henrico County for Defense Counsel at \$10,984.26.</p> <p>Staff notes that documentation submitted supports expenses incurred of \$10,087, and that the balance of \$897.26 requested requires additional documentation of expenses incurred before reimbursement can be considered.</p>	\$10,984.26	The Compensation Board approved reimbursement of expenses incurred in the amount of \$10,087 in accordance with §15.2-1606.
BUCHANAN COUNTY	COMMONWEALTH'S ATTORNEY	<p>December 16, 2021 Officer requests to transfer Vacancy Savings in the amount of \$1,499.99 to equipment to fund the following equipment items.</p> <p>The County of Buchanan agrees to fund the difference between the total cost and the stressed cost of the equipment. The officer states his understanding that equipment must be reimbursed no later than the May reimbursement request.</p>	\$0.00	<p>Approved per the Compensation Board's FY22 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.</p> <p>Equipment purchases must be requested for reimbursement no later than the May 2022 payroll and expense reimbursement request.</p>

FIPS	Locality Name	Equipment Requested	Requested Qty	Requested Cost	Total Requested Cost	Per Policy Qty	Per Policy Cost	Total Cost Approved	Stressed Cost
027	Buchanan	Printer	2	\$585.00	\$1,170.00	2	\$585.00	\$1,170.00	\$1,009.01
	Buchanan	Scanner	1	\$329.99	\$329.99	1	\$329.99	\$329.99	\$284.58
	Total				\$1,499.99			\$1,499.99	\$1,293.59

LOUDOUN COUNTY	COMMONWEALTH'S ATTORNEY	<p>December 16, 2021 Officer requests an exception to the Substitute Prosecutor 60-day reimbursement policy. Expenses for travel for the cases below were received by the Compensation Board after the 60-day reimbursement period.</p>	\$64.96	Approved as a one-time exception to policy, based upon the specific conditions stated by the officer.
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FIPS	Office	Locality	Prosecutor	Expenses From - To	Defendant	Total
107	772	Loudoun	Arthur L Goff	3/19/2021	Spencer Noah Spring	\$64.96
		Total				\$64.96

773-22-06: CIRCUIT COURT CLERKS
NONE.

771-22-06: COMMISSIONERS OF THE REVENUE
NONE.

774-22-06: TREASURERS
NONE.

OTHER MATTERS

NEW BUSINESS:

			REGULAR DOCKET		
	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #22/04 and Docket #22/05.	N/A	Approved.
2.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: A special meeting with constitutional officer association leadership to discuss budget and legislative priorities will be held on Tuesday, January 11, 2022 at 2:00 p.m. This meeting will be conducted virtually. Regular monthly meetings are scheduled for Thursday, January 27, 2022 at 10:00 a.m. and Thursday, February 24, 2022 at 10:00 a.m.	N/A	Confirmed.
3.	NEW OFFICER TRAINING	COMPENSATION BOARD	The Compensation Board's New Officer Training was held December 8-10, 2021 at the Doubletree by Hilton Koger Center in Midlothian, Virginia. A total of 38 new officers attended.	N/A	Noted.
4.	COIN ONLINE BUDGET REQUEST TRAINING	COMPENSATION BOARD	Compensation Board staff conducted annual budget request training virtually on December 3-7, 2021 with a total of 133 registered attendees.	N/A	Noted.
5.	FY21 MENTAL ILLNESS IN JAILS REPORT	COMPENSATION BOARD	Staff presents the FY21 Draft Mental Illness in Jails Report.	N/A	Approved.

OTHER MATTERS

NEW BUSINESS:

REGULAR DOCKET					
	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>RECOMMENDED COMPENSATION BOARD ACTION</u>
6.	INVITE ASSOCIATION LEADERSHIP TO JANUARY 2022 LEGISLATIVE MEETING	COMPENSATION BOARD	Staff presents memo for approval inviting Association Presidents for a special legislative meeting with the Board on Tuesday, January 11, 2022 at 2:00 p.m. This meeting will be conducted virtually on the Google Meet platform.	N/A	Approved.
7.	TECHNOLOGY TRUST FUND STATUS	COMPENSATION BOARD	<p>Collections: FY22 collections for July through November totaled \$3,795,752.15, a decrease of 6.71% compared to the same period of collections in FY21.</p> <p>Expenditures: FY22 year-to-date Clerk's expenditures through 12/15/21, totaled \$2,182,027.91 or 22.86% of budgeted Technology Trust Funds.</p> <p>Projections: Based on current collections to date, FY22 TTF total collections would be approximately \$9.1 million, a decrease of 9.19% compared to FY21 collections.</p>	N/A	Noted.

CLOSED MEETING
COMPENSATION BOARD DOCKET #22/06
December 20, 2021

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Tyrone Nelson. (_____ seconded the motion).**

- ☐ Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- ☐ Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY CHAIRMAN (vacant): I move to certify that only public business exempt from the Act was discussed.
(_____ seconded the motion.)

Tyrone Nelson, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

AND

MOTION BY CHAIRMAN (vacant): I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Tyrone Nelson, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

FOR YOUR INFORMATION NONE.

Public Body: Compensation Board
Date: December 20, 2021
Time: 10:30 a.m.
Location: Compensation Board Conference Room
Oliver Hill Building, 102 Governor Street
Richmond, VA 23219
Members: Tyrone Nelson, Chairman (present)
Craig Burns, Ex Officio member (present)
Staci Henshaw, Ex Officio member (present)

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